

Emmaus Board Meeting
Minutes
February 18, 2017

Attendance:

Vernon Dockins, Matt King, Derek Houser, Keith Pachmayer, Monroe Smith, Ron Dobbs, Jason Murphy, Jennifer Murphy, Brad Ledbetter, David Sadler, Melody Sadler, Staci Dunavant, Kristy McKenzie, Trista Bond, Emery Smith, Alisha Womack, Mark Ogletree, Brian Mooney, Donald Stockton, Tracy Conley, Don Hunter, Melissa Mo Young, Ariel Carr, DeeDee Miller, Dana London, Carter Cornette, Jim Cornette, Monroe Smith

Absent:

Sherry Huck, Craig Green, Shirley Hunley, Monroe Smith, Louis Davis, Jim Miller, Malana Phillips, Shaun Collins
Meeting opened in prayer.

Old Business:

1. Approval of January meeting minutes - Motion by Matt King, second by Jason Murphy Passed.
2. Treasurer Report for Emmaus submitted by Jason Murphy. See attached income sheet for details.
3. Treasurer Report for Chrysalis/Journey was submitted by Jennifer Murphy. An income sheet was not available for review. Jennifer did report the year-end balance for 2016 was \$3,680, a \$2,500 increase over the expected balance.
4. Matt King motioned to accept the financial reports, Brad Ledbetter seconded. Both were passed.
5. Jim Cornette gave a report on Journey. He stated the leadership chose to use a different location for the conference room to avoid sound and distractions. He also noted their decision to bring the youth on Journey to the Prayer Chapel so they could view the prayer team as they prayed over the individuals and the flight. It was noted that that would typically be unacceptable; however, Donald Stockton pointed out that we are to always follow the leading of the Holy Spirit and He supersedes manual instructions. It was also reported that due to the leading and following of the Holy Spirit, one young man declared his life was forever changed the moment he saw that people cared enough to pray for him in that little room.
6. Kristy McKenzie reported on the plans for the upcoming Women's Emmaus Walk.

New Business:

1. The Chrysalis dates for the next flight have been moved from June 29th due to First Christian Church building not being available until after July 1st. The new dates for the flight will be July 6-8, 2017.
2. Alisha Womack has been accepted as the new website coordinator.
3. Donald Stockton stressed the importance of notifying him by phone when someone is going to be absent from a board meeting.
4. Kitchen Report - Mark Ogletree requested new manuals for the kitchen. Donald Stockton will check with Blake Cantrell to obtain them.
5. Agape Report - Heather Cornette organized and straightened the agape room. Janice Woods and her reunion group volunteered to maintain the agape room. That commitment will last one year and then reevaluate.
6. David Sadler recommended purchasing new beds to add to our existing number to ensure we have enough for use. Jason Murphy made the motion to allocate \$500 to purchase more beds. Derek Houser seconded. David Sadler will check with LG Puckett to determine how many beds that money will purchase.
7. Vernon Dockins suggested Matt King be added to the insurance policy so he can drive the food truck for Chrysalis and Emmaus set-up and takedown.
8. Melody Sadler requested that the Agape paper packets be reduced by eliminating the various pages to one information page that lists the website for information. Melody provided a sample page. Melody Sadler motioned to accept the page, and Melissa Young seconded.
9. T-shirts - David Sadler addressed the mixup recently with the old t-shirts not being used first. He will follow up to ensure the correct shirts are used.
10. Treasurer - Trista Bond will get bank signature cards updated for Chrysalis.
11. Manuals - Mark Ogletree requested more clergy manuals to replace lost or missing ones.
12. Team Selection - A date will be set in March for team selection for the July Emmaus Walk and Chrysalis Flight.
13. Prayer Charts - Staci Dunavant asked that people share the prayer chart link online more and promote it with new pilgrims and butterflies as the first act of Agape. She stressed the problem that is increasing with getting prayer slots filled.
14. Southeast Emmaus leadership development training for clergy and lay was discussed. Donald Stockton received an email from Keith Sands asking if we would like to host the yearly certification classes in Cookeville. He reviewed a list of the qualifications we would need to host the event. After discussion, it was decided we would commit to pray about the decision till the next board meeting as it is a huge undertaking. In addition, there was discussion regarding a Face-to-Face event coming to Cookeville. This is a retreat for those that are 60 and older. Keith asked if we would like to participate in those as well.
15. A request was made that everyone possible be present at the next board meeting (March) for the purpose of signing documents having to do with the Upper Room.
16. Kristy McKenzie wants to explore a way to streamline getting volunteer information forms completed. Alisha Womack requested adding KITCHEN and media on the survey forms. Donald Stockton noted that a motion is not needed.
17. Jason Murphy suggested that as many as are willing could sign-up online and contribute

\$10 monthly would be greatly appreciated and extremely helpful.

18. Carter Cornette suggested developing a checklist for kitchen staff for Chrysalis/Journey to make sure all needs are met and jobs are completed.

The meeting was closed in prayer.

Emmaus of the Cumberland
Treasurers Summary Report

1-Jan-17

Jason Murphy, Treasurer

Income

Total

Walk Fees	\$19,997.80	3140	1210	3692	1510
Book Sales	\$1,471.00	870	601		
Candlelight Offerings	\$1,830.00	483	288	625	266
Gathering Offerings	\$2,971.61	310	421	308	1513
Closing Offerings	\$5.39	5.39			
Donations	\$892.00	383	209	300	
Interest and Other Income	\$8.37	0.53	0.65	0.63	0.76
ACH Offerings	\$2,771.00	147	97	147	97

Total Receipts

\$29,947.17

Total Expenses

LFUMC Fees and ice machine	\$4,500.00	3000	1500		
Upper Room	\$2,808.55	150	158.18	2500	
Food	\$12,073.39	300	300	2819.51	1778.57
Agape	\$2,753.08	200	200	91.95	244.7
Book Table	\$113.89	114			
Walk Supplies (Cross, T-shirts...)	\$3,385.11	700	75	760	124.18
Administrative & Other Supplies	\$0.00				
Newsletter Printing & Postage	\$0.00				
Insurance	\$1,236.00	492	744		
Other (Japan gift, window, deposite)	\$1,180.11	1000	156	24.11	
Upper Room Gift Programs	\$0.00				
Victims families Chatt. Shooting	\$0.00				

Total Expenditures

\$28,050.13

Profit or (Loss)

\$1,897.04

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Cash Recap:

Beginning Check Bal. Jan 1st	\$15,344.50
Add Profit or Deduct (Loss) YTD	\$1,897.04

Ending Checking Balance

\$17,241.54

Emmaus of the Cumberland
Treasurers Summary Report

18-Feb-17

Jason Murphy, Treasurer

Income	Total			
Walk Fees	\$0.00			
Book Sales	\$0.00			
Candlelight Offerings	\$0.00			
Gathering Offerings	\$250.00	250		
Closing Offerings	\$0.00			
Donations	\$0.00			
Interest and Other Income	\$1.51	0.75	0.76	
ACH Offerings	\$488.00	107	137	107 137
Total Income	\$739.51			

Total Expenses

LFUMC Fees and ice machine	\$0.00			
Upper Room	\$0.00			
Food	\$0.00			
Agape	\$0.00			
Book Table	\$0.00			
Walk Supplies (Cross, T-shirts...)	\$0.00			
Admin Expense & Other Supplies	\$55.00	20	35	
Newsletter Printing & Postage	\$0.00			
Insurance	\$1,236.00	492	744	
Other (Japan gift, window, depts)	\$0.00			
Upper Room Gift Programs	\$0.00			
Victims families Chatt. Shooting	\$0.00			
Total Expenditures	\$1,291.00			

Profit or (Loss) -\$551.49
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Cash Recap:

Beginning Check Bal. Jan 1st	\$17,241.54
Add Profit or Deduct (Loss) YTI	-\$551.49
Ending Checking Balance	\$16,690.05